



GURU GHASIDAS VISHWAVIDYALAYA

(A Central University)

Koni, Bilaspur-495009(C.G.)

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e- Tender (Item Rate Tender)

Reference NIT No.	:	NI e- T No. 62/ENGG/GGV/TENT SERVICES WORK/2023, BILASPUR, Dated: 02/03/2023
Name of Work	:	"TENT SERVICES WORK" AT GGV CAMPUS, BILASPUR (C.G.)
Estimated Cost (As per CG SOR-2015)	:	Rs. 15,00,000/- (Inclusive of all)
Tender Cost	:	Rs. 2,500/- (in form of D.D.)
Earnest Money Deposit	:	Rs. 30,000/- (in the form of D.D./FDR)
Tender Document	:	Available online through the websites www.eprocure.gov.in and www.ggu.ac.in

गुरु घासीदास विश्वविद्यालय
बिलासपुर (छ.ग.)
(केन्द्रीय विश्वविद्यालय)
कोनी, बिलासपुर-495009 (छ.ग.)
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e-Tender Notice (Item Rate Tender)

Item Rate Tender Under Two Bid system as per GFR2017 is invited from the interested eligible bidders who are engaged in tent related works. The tender is invited by the Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G), for the TENT SERVICES WORK at GGV.

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Estimated Cost	:	Rs. 15,00,000/- (Inclusive All)
Earnest Money Deposit	:	Rs. 30,000/- (In form of D.D./FDR)
Tender Cost/Processing Fee	:	Rs. 2500/- (In form of D.D.)
Tender Documents	:	Available online through the websites www.eprocure.gov.in and www.ggu.ac.in
Tender Document Download Start Date	:	02/03/2023, from 03:00 pm
Mode of submission	:	Online through www.eprocure.gov.in
Last date of submission of e- Tender	:	09/03/2023 up to 03:00 pm
Technical Bid opening Date	:	10/03/2023, at 03:30 pm
Corrigendum (if any)	:	Will be notified later through www.eprocure.gov.in
Financial Bid opening Date	:	Will be notified later through www.eprocure.gov.in

SCOPE OF WORK

Tent Services Work shall have to be rendered by the successful bidder as per the following tentative items/works at GGV. Tentative requirement of Tent items for forthcoming Convocation are as under (The quantity may vary as per requirement during the function) (Payment will be made for the actual work/ quantity).

S. No.	Items	Units	Tentative Quantity
1	Carpet	Sqft	10000
2	Galicha 5'x15'	Nos	33
3	VIP Chairs	Nos	400
4	VIP Chairs cover	Nos	400
5	Round Table with Cover and Napkin	Nos	20
6	Kitchen Shed with side cloth walls (approx 400 Sqft Tent area)	Nos	2
7	Tent with ceiling & two sides covered and border (Approx 3000 Sqft Tent area)	Nos	1
8	Tent with ceiling & side covers with border for stalls (Near Open Stage) (250feet x 10 feet)	Nos	1
9	Table 6'x3' with cloth cover and frill	Nos	70
10	Dressing Table (VIP)	Nos	7
11	Dressing Table (Normal)	Nos	10
12	Central Table	Nos	10
13	Curtain for Grace Room (10 ft x 20 ft)	Nos	2
14	Sofa (3-Seater)	Nos	10
15	Sofa (2-Seater)	Nos	10
16	Sofa (1-Seater)	Nos	10
17	Three Stepped Platform (each six inches to 1ft height and length 24 ft)-for Photography with ceiling 40 ft x30 ft with back-side covers	Nos	2
18	Wash Basins	Nos	6
19	Welcome Gate (near auditorium & Main gate)	Nos	3
20	Dark Blue Curtain (To cover sides of shed near auditorium) for Video Display (approx 20 ft height x 80 ft)	Nos	10
21	Dust Bins	Nos	1
22	Air Coolers - Heavy Duty-Sound less for Public (Fibre/Plastic Body)	Nos	10
23	Pedestal Fans (sound less and heavy duty for public place)	Nos	10
24	Generator - 25KVA with power supply, and commissioning (charges for consumables/fuels will be admissible as per actual to be monitored by Engg Section of GGV)	Nos	1
25	Generator - 125KVA with power supply, and commissioning (charges for consumables/fuels will be admissible as per actual to be monitored by Engg Section of GGV)	Nos	1
26	Tower AC Heavy duty (4 Ton) with commissioning inclusive All	Nos	8

27	Tower AC Heavy duty (2.5 Ton) with commissioning inclusive All	Nos	2
28	Service Wire (3.5 core 25 sq-mm)	Metre	150
29	Panel Board Electrical (100 Ampere)	Nos	2
30	Power plug Board 16 AMP with 20 m cable length	Nos	10
31	Power plug Board 20 AMP with 20 m cable length	Nos	10
32	Extra side Wall	Sqft	8000
33	Luxury Chair at Bungalow	Nos.	60
34	Pipe Pandaal	Nos.	5

TERMS & CONDITIONS

The enlistment of the contractors should be valid on the last date of submission of tenders. In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.

- 1 The intending tenderer must read the terms and conditions of the tender carefully and should submit the tender only if eligible and in possession of all the documents required.
- 2 Information and Instructions for tender posted on website viz. www.eprocure.gov.in and www.ggu.ac.in shall form part of tender document.
- 3 Corrigendum of any kind related with the tender (if any), would appear only on the above web sites and will not be published anywhere else and neither informed in person. Tenderers are advised to visit the above websites regularly till the last date of the bid submission
- 4 **Tender Cost** (Non-refundable) of Rs. 2,500/- in the form of Demand Draft from any Scheduled Bank in favour of "**Registrar, Guru Ghasidas Vishwavidyalaya**" payable at **Bilaspur (C.G.)** must reach in original to GGV, on or before the last date of submission of the bid through registered post/speed post only to the following mailing address in a sealed envelope super scribed on the envelope mentioning name and address of the tenderer on the envelope as given below. Also DD of the above tender cost (processing fee) must be uploaded as scanned documents in the e-tender, failing which the bidder/firm may be disqualified in the Bidding process.

BID for;	
NI e- Tender No. 62/ENGG/GGV/TENT SERVICES WORK/2023, BILASPUR, Dated: 02/03/2023	
From: _____	To,
Name of Bidder: _____	<u>The University Engineer,</u>
Address: _____	<u>Guru Ghasidas Vishwavidyalaya,</u>
	<u>Koni, Bilaspur (C.G.) PIN- 495009</u>

- 5 EMD (Refundable with terms of the tender) of **Rs. 30,000/- in the form of Demand Draft (DD) or Fixed Deposit Receipt (FDR) from any Scheduled Bank in favour of "Registrar, Guru Ghasidas Vishwavidyalaya"** payable at Bilaspur (C.G.) must reach in original to GGV on or before the last date of submission of the bid, only through registered post/speed post only to the prescribed address at GGV, also the DD/FDR of the above EMD must be uploaded as scanned documents in the e-tender, failing which the bidder/firm may be disqualified in the Bidding process.

If, in case of the Tenderer who claim to have been exempted or being exempted from submitting the specified Tender Cost (Processing Fee)/Bid Cost and/or EMD. The

- information of exemption if any should be submitted to the University Engineer with due certification and the same in original should reach the University Engineer, GGV before the last date and time of Tender Submission same as in case of non-exempted bidders for Tender Cost/Bid Cost and/or EMD. Otherwise such bid shall be summarily rejected.
- 6 Bidder must register on the website www.eprocure.gov.in for uploading the soft copy of the bid. Those interested Bidders not registered on the website www.eprocure.gov.in mentioned above, are required to get registered beforehand.
 - 7 The intending bidder(s) must read the terms and conditions of this tender carefully, and should submit bid only if they are eligible and are in possession of all the required documents/ experience.
 - 8 The intending bidder(s) must have a valid digital signature to submit the bid.
 - 9 Bidders should upload documents (except Financial bid) in the form of PDF format or as per the format available on the website www.eprocure.gov.in
 - 10 Bidder must upload on the e-Tendering website www.eprocure.gov.in the scanned copy of Demand Draft for Tender Cost (processing fee) (Non-refundable), and Demand Draft/FDR of Earnest Money Deposit (EMD) in PDF format. The copies (Images) of the above two should be combined, scanned and uploaded as a single file only with file name as "Tender_Cost_EMD_Name of Bidder.pdf" within the period of bid submission.
 - 11 Bidders must upload on the e-Tendering website www.eprocure.gov.in, the scanned copy of the bid documents Technical (in PDF format) available on the website (www.eprocure.gov.in) within the period of bid submission.
 - 12 First PDF file titled "Technical Bid Name of Bidder must have all required documents related to Technical Bid.
 - 13 Second file (as per the format available on the website www.eprocure.gov.in) titled "Financial-Bid Name of Bidder" must have the Financial Bid.
 - 14 The bidders are required to upload and submit the scanned page of Technical documents as per essential eligibility criteria for the bidders and other required documents as per this Tender.
 - 15 The Technical bid file must contain the scanned copies of duly signed tender, certified copies of documents related to ESSENTIAL ELIGIBILITY CRITERIA i.e. all relevant information and documents of turnover, work experience certificates, Proof of Registration Certificate of Firm, OEM Authorization letter (as and where applicable), copy of the audited balance sheet of the vendor by the chartered accountant for the last three financial years, Details of Permanent Account Number, ITR (Income Tax Return) for last 3 financial years, ISO Certification, GST registration certificate, bank mandate for company, etc. relevant for evaluating the bidder technically, Declarations, Corrigendum / Addendum / Other documents, if any, etc.
 - 16 The bidder shall quote the items (up to 2 Decimals)

- 17 The tenderer (s) is/are required to quote the rate strictly as per the terms and conditions, specifications, standards given in the Tender documents.
- 18 Power of Attorney of the person having digital signature for signing/submitting the tender. This should be supported by Board Resolution (in case of a company registered under the Companies Act).
- 19 In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as "0"(ZERO).
- 20 Information and Instructions for tenderers posted on websites shall form part of bid document.
- 21 The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents uploaded on e-tendering web site(s) by the bidders with the bids. Bids with Incomplete/Ambiguous information will be rejected.
- 22 Before the last time and date of submission of bid as notified, the tenderer can submit revised bid any number of times.
- 23 On opening date, the Bidder can login and see the bid opening process
- 24 The tenderer(s) if required, may submit queries, if any, through E-mail (E-mail of University Engineer: ueggvbsp@gmail.com) to the University Engineer, Guru Ghasidas Vishwavidyalaya Bilaspur (C.G.) to seek clarifications within 03 days from the date of uploading of Tender on website.
- 25 Last date of submission of the bid online as well as original hard copies of DD for Tender Cost (processing fee) & EMD etc., for proposed works, etc. is up to **03:00 pm on 09/03/2023**
- 26 Online technical bid documents submitted by tenderers shall be opened only of those tenderers, whose Original Earnest Money Deposit and Original DD for Tender Cost (processing fee) of Bid Document are sent to the university in sealed envelope through surface mail, and are found to be in order and valid.
- 27 Date and Time of opening of the online/sealed envelope **at 03:30 pm on 10/03/2023** (Venue: Engineering Section, Administrative Block, GGV). In case the bid couldn't be open on the scheduled date then the same will be opened online on the next working day.
- 28 The University has all the rights reserved to ask the successful bidder to provide the tent services at any number of places in the University campus at different occasions irrespective of the tentative items and quantity mentioned in the above list. The University may avail the tent services partly or may not avail such services in favour of the University/ may cancel the tender at any stage without any reason thereof.
- 29 **Criteria to be adopted for Finalization of Bidder:**
 - 1) The bidder who shall quote the least rate for all the items for desired quantity as mentioned in the BoQ/ Financial bid will be declared and finalized as the successful

bidder.

2) In case that, if no single bidder quote the minimum rates (amongst all bidder) for all the items then the following criterion will be adopted for finalizing the bidder as the successful bidder for the award of the work:

The bidder who shall quote the overall minimum amount for the desired quantity as per BoQ, shall be considered for further evaluation. The above "Selected Bidder" shall be called for item-wise negotiation of rate. The item wise rates quoted by other competitive bidders will be taken as reference and the above "Selected Bidder" if accepts to adopt the least rate for all the items quoted by different bidder, then the "selected Bidder" shall be the successful bidder for the work under this tender.

If the 'Selected Bidder' denies to accept the offer as above then the bidder in second position will be called upon for negotiation to accept such offer. The process shall be followed till all the bidders are given equal opportunity to accept or reject the offer.

In case no bidder accepts to adopt the minimum rate as above for all the items then following steps will be adopted.

In the second round of negotiation, the first selected bidder shall be offered to accept the minimum quoted rates for at least 75% of the items and the bidder will be declared to be successful if the offer is accepted by the bidder otherwise the chance will be given to other bidders.

30 **Dispute & Court Jurisdiction:** In case of any ambiguity in terms & conditions of the tender during and after bidding process, then the decision of the Vice Chancellor of GGV shall be final and binding on the Bidder. In case, the bidder moves to court for favour and justice then the court jurisdiction shall be at Bilaspur (C.G.) headquarter only.

SPECIAL INSTRUCTIONS TO TENDERER

**REGARDING NI e-T No. 62/ENGG/GGV/TENT SERVICE WORK/2023, BILASPUR, Date:
02/03/2023**

The intending bidder shall be required to submit the Bid of the e-tender in the following manner.

1) The Tenderer has to send the Original DD of the Tender Cost (processing fee) and Original DD/FDR of Earnest Money Deposit (EMD), of any scheduled bank drawn in favour of the "REGISTRAR, GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.) in a sealed envelope to the "University Engineer, GGV, Koni, Bilaspur (C.G.), 495009.

The envelope should be clearly super scribed on the top as, "e-Tender- **NI e-T No. 62/ENGG/GGV/TENT SERVICE WORK/2023, BILASPUR, Date: 02/03/2023**. These DD & EMD should reach to UE, GGV before the scheduled last date & time of Tender Submission.

2) The tenderer has to submit the Bid online in the e-Tendering website (www.eprocure.gov.in) with the following details

a) Technical BID

i. The Tenderer has to upload all related documents including the corrigendum/ instructions/ notices (if any) issued by GGV, till the last date of submission, should be uploaded by the bidder with their seal and signature.

ii. The Tenderer has to upload the scanned copy of the FDR/DD of the Tender Cost (processing fee) and DD/ FDR of the EMD. However the original FDR/DD has to be submitted through surface mail before the scheduled last date & time of Tender submission.

iii. The Tenderer has to upload file of the scanned Copy of Registration Certificate in appropriate Category of the contractor as per the eligibility criteria.

iv. The Tenderer has to upload file of the scanned Copy of Experience Certificate of appropriate amount & works mentioned in the tender.

v. The Tenderer has to upload file of the scanned Copy of Income Tax Return certificate of previous year with pan card.

vi. The Tenderer has to upload file of the scanned Copy of GST Registration Certificate.

vii. The Tenderer has to upload file of the scanned Copies of all the other documents in support of information furnished in the tender and desired in the tender document.

b) Financial BID

i. The Tenderer has to quote the item-wise rate in the financial bid/BOQ and upload the same in the website www.eprocure.gov.in

By Order
University Engineer
(I/C)

PRICE BID (FORMAT AVAILABLE IN ONLINE)

ITEM RATE BoQ

The Bidder has to quote the minimum item-wise rate in the BoQ in online mode only through the website www.eprocure.gov.in